

Proposed Amendments to Standard Chambers Procedures

Chambers Procedures

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3. Pleadings, Motions and Other Papers.

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(B) Bindings. **In conformity with** Notwithstanding Rule 81(f), exhibits **or other papers filed in paper form** must be bound on the left side (i.e., **e.g., corner staple/stitch**, ring binder, spiral notebook **binding**, etc.). **Each exhibit submitted electronically or in paper form must be** and independently sequentially numbered.

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Rev. 10/3/16

Advisory Committee Note

The SCP is amended to clarify that exhibits, other papers, briefs, or memoranda submitted to the Court in paper form must be bound on the left side (e.g., corner staple/stitch, ring binder, spiral binding, etc.) and that each exhibit must be independently sequentially numbered whether submitted electronically or in paper. In almost all cases, papers, exhibits, briefs, or memoranda are filed electronically, so these revisions to the SCP would make it clear that when papers, exhibits, briefs, or memoranda are submitted in physical form, the paper copies need to be bound on the left side (e.g., corner staple/stitch, ring binder, spiral binding, etc.).