

UNITED STATES COURT OF INTERNATIONAL TRADE

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ELECTRONIC FILING FEE REFUND POLICY :
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ORDER

The Judicial Conference of the United States endorsed limited refund authority by the courts as a result of the increased likelihood of inadvertent, erroneous, or duplicate payments made by parties using the Case Management/ Electronic Case Files ("CM/ECF") system (JCUS - March 2005). The Judicial Conference further advised that determining appropriate policies and procedures for refunding erroneously applied filing fee payments should be left to the sound discretion of each court.

The Clerk of the United States Court of International Trade is authorized to refund all fees erroneously paid through the Pay.gov electronic filing fee tool in CM/ECF when it is:

1. discovered by the Court or Clerk's Office that a fee has been paid erroneously;
- or
2. reported to the Clerk's Office by an attorney and it can be determined by the clerk or her designee that the fee has been erroneously paid.

Upon verification of the erroneous payment, the Clerk's Office will process the refund to the same credit card used to make the erroneous payment and will make a record of the refund on the docket. Refund checks will not be issued.

In the event an attorney or law firm consistently errs when submitting fees, the matter may be referred to a judge to consider remedial action.

IT IS SO ORDERED, this 3rd day of April, 2017.

/s/Timothy C. Stanceu
Chief Judge