

UNITED STATES COURT OF INTERNATIONAL TRADE

\_\_\_\_\_  
[Plaintiff's Name],

Plaintiff

Court No.

v.

**SCHEDULING ORDER**

[Defendant's Name],

Defendant

\_\_\_\_\_  
X

Pursuant to Rules 1 and 16 of the United States Court of International Trade, IT IS ORDERED that the parties adhere to the following deadlines:

1. The Plaintiff has identified \_\_\_\_\_ as the basis for this Court's jurisdiction.
2. Any motions regarding the pleadings, discovery or other preliminary matters shall be submitted by \_\_\_\_\_ [date].
3. Discovery shall be completed by \_\_\_\_\_ [date].
4. The parties estimate that the dollar amount in controversy is \_\_\_\_\_. (Or, if estimation proves too difficult or impractical, parties estimate that the amount involved falls within a range of \_\_\_\_\_.)
5. Dispositive motions, if any, shall be filed no later than \_\_\_\_\_ [date].
6. If dispositive motions are not filed, a request for trial shall be filed on \_\_\_\_\_ [date] [within four weeks from date dispositive motions are due].
7. The certification of settlement efforts shall be filed at the same time that dispositive motions or request for trial are due.

The Clerk of the Court is directed to forward copies of this scheduling order to counsel for all parties.

\_\_\_\_\_  
Judith M. Barzilay, Judge

Dated: \_\_\_\_\_  
New York, NY

UNITED STATES COURT OF INTERNATIONAL TRADE

\_\_\_\_\_  
[Plaintiff's Name],

Plaintiff

Court No.

1)

**Certification of  
Settlement Efforts**

[Defendant's Name],

Defendant

\_\_\_\_\_  
\_\_\_\_\_x

The undersigned lead counsel for the parties hereby certify that:

1. They met (in person) (by telephone) on \_\_\_\_\_, to discuss in good faith the settlement of this case.
2. The following persons participated in the settlement conference:  
  
\_\_\_\_\_  
\_\_\_\_\_
3. Counsel conferred with their clients regarding settlement.
4. At the conference counsel exchanged offers, identified obstacles to settlement, and considered options for overcoming them.
5. Counsel (\_\_\_) do or (\_\_\_) do not desire a conference with the Court regarding settlement.

Submitted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Counsel for Plaintiff

\_\_\_\_\_  
Counsel for Defendant

UNITED STATES COURT OF INTERNATIONAL TRADE

\_\_\_\_\_ X  
[Plaintiff's Name], :  
Plaintiff : Court No.  
v. :  
[Defendant's Name], :  
Defendant :  
\_\_\_\_\_ X

[Name of attorneys] for Plaintiff  
[Name of attorneys] for Defendant

**PRETRIAL ORDER**

At the pretrial conference held on [date] before the Hon. Judith M. Barzilay, and attended by counsel, the following matters were discussed and agreed to, and are hereby ORDERED:

1) **General**. The parties recognize that this pretrial order controls the subsequent course of the action unless the order is modified by consent of the parties and the Court, or by order of the Court to prevent manifest injustices. The attached schedules, each on a separate sheet, are part of this order.

2) **Parties and Counsel**. Schedule A sets forth the names of all parties; the names, addresses and telephone numbers of their respective attorneys, and the names of trial counsel for each party.

3) **Jurisdiction**. Schedule B-1 sets forth the statutes, legal doctrines, and facts upon which Plaintiff claims jurisdiction. Schedule B-2 indicates which of these, if any, are contested.

4) **Uncontested Facts**. All material facts that are without substantial controversy are set forth in Schedule C. Material facts that are actually and in good faith controverted, and which a party intends to establish at trial, are separately listed in Schedules C-1, C-2, etc. Facts not included in these schedules may be established at trial.

5) **Claims and Defenses**. The parties' claims and defenses are separately listed in Schedule D-1, D-2, etc.

6) **Financial and Other Relief**. Claims with respect to financial and other relief sought by each party are detailed in Schedules E-1, E-2, etc.

7) **Waiver of Claims**. The parties waive all claims with respect to liability, damages, and other relief and all affirmative defenses which are not set forth in Schedules D and E.

8) **Triable Issues**. Schedule F sets forth and separately numbers the issues of the case, without simply restating the disputed facts. All legal issues are to be addressed prior to the commencement of the trial. If the parties cannot agree as to the issues, then their separate statement of the issues shall be set forth as Schedules F-1, F-2, etc.

9) **Witnesses**. Schedule G-1, G-2, etc. list for the respective parties the witnesses they will or will probably call to testify at the trial, setting forth for each witness (a) name, (b) address, (c) a summary of expected testimony, and for expert witnesses, (d) a curriculum vitae and (e) the area of expertise.

10) **Deposition Testimony**. Any party proposing to use deposition testimony as evidence shall, at least two weeks prior to the trial date, notify all the adversaries of the testimony proposed to be read. Objections to any proposed deposition testimony shall be made in writing no later than one week prior to trial. The parties shall file with the Court copies of the depositions, indicating the portions to be read and the relative objections. The Court will rule on all such objections prior to commencement of the trial.

11) **Exhibits**. Schedules H-1, H-2, etc. list for the respective parties the exhibits to be offered in evidence by that party. Each list shall identify and describe each exhibit. Plaintiff's exhibits shall be identified by numbers, Defendant's by letters. The parties recognize that they will not be allowed to use at trial any exhibits or witnesses not identified in this pretrial order except upon prompt notice to all parties and to the Court, and upon a showing of good cause.

12) **Objections to Exhibits**. Schedules I-1, I-2, etc. list for the respective parties each adversary's exhibits whose authenticity and admissibility are contested. The parties shall state the specific ground for objection to each contested exhibit listed therein.

13) **Discovery**. All discovery is complete. Undisclosed discovery which surfaces during trial will be deemed untimely and subject to the sanction of exclusion.

14) **Pretrial Legal Memoranda**. Not fewer than seven days before the trial, each counsel shall provide the Court with memoranda of law containing:

- (1) A statement of the facts which the party intends to establish at trial.
- (2) The supporting evidence which the party intends to introduce at trial.

(3) A discussion addressing all the legal issues in dispute.

**Filing will be deemed completed when received, without the exception provided under USCIT R.5(e).**

16) **Trial Time**. The trial will take approximately \_\_\_\_\_ days.

\_\_\_\_\_  
Judith M. Barzilay, Judge

Dated: \_\_\_\_\_  
New York, NY

Approved and Consented To:

\_\_\_\_\_  
Attorney

\_\_\_\_\_  
Attorney