



**U.S. Court of International Trade
Electronic Case Files (ECF) Workshop Registration Request**

Directions: Please complete the information requested below. You will receive confirmation, via e-mail, of your registration upon receipt and acceptance of your registration. For security reasons, the Court must provide the host sites with an advance list of the participants attending each class. Therefore, please do not attend a class unless you have received a notification from the Court confirming your class registration. Non-registered participants will not be permitted to attend the classes. We appreciate your cooperation in this matter. Please Note: All participants must bring a Photo ID with them to class.

Last Name	First Name	Middle Initial
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Firm/Agency/Organization Name	Street Address (include Floor & Room No.)
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City	State	Zip Code
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Telephone No.	Fax No.
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E-Mail Address	States Admitted to the Bar
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Workshop Dates

First Choice	Time	Location
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Second Choice	Time	Location
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Please place an (X) on the line next to each statement that applies:

1. I am an attorney admitted to practice before the Court:

Yes No

2. I presently possess a CM/ECF login and password:

Yes No

3. I require a CLE certificate of attendance for the training:

Yes No

Please either e-mail this form to cmecf_training@cit.uscourts.gov or fax it to (212) 264-3242. Thank you.

For Internal USCIT Use Only

Date registration confirmation sent to participant: _____

Class Date Scheduled: _____

Class Time Scheduled: _____ Class Location: _____

CM/ECF Form No. 16